

Acquisition Checklist

- Name of Property
- Address / Location
- Plot plan with details of site and store sizes
- Survey
- Number of Parking Spaces and Parking Ratio
- Expansion areas near subject and surrounding zoning information
- Traffic Counts
- Tenant Rent Roll with complete detail including
 - Base rent
 - Taxes
 - Insurance
 - CAM
 - Administrative Fees
 - Term and Options
 - Commencement and Expiration Dates
 - Percentage Rent clauses

- Current delinquency list
- Current tenant sales reports, and past three years history
- Area map and aerial photograph
- Current operating statement, and past three years history
- Photographs of the center
- Physical Description
- History and details of ownership
- Price and details of offering including existing mortgage information
- Market competitive survey
- Environmental reports